



AVON GROVE  
SCHOOL  
DISTRICT

# ADMINISTRATIVE OVERVIEW

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## TEACHING AND LEARNING

### CURRICULUM & PROGRAM DEVELOPMENT

- Curriculum writing & review
- State and national standard alignment
- Expand course offerings
- English Language Development (ELD)
- Budgeting

### PROFESSIONAL LEARNING

- Lead strategic initiative for professional learning
- Ensure Pennsylvania Department of Education (PDE) compliance
- Create relevant professional learning offerings
- District-wide coordination
- Network to increase innovation

### FEDERAL PROGRAMS & GRANTS

- PDE federal program applications
- Oversee program compliance and state monitoring
- Program budgets with state approval
- Direct and supervise AGSD federal program staff
- Apply for state and local grants
- Maximize program offerings

### ASSESSMENT

- Monitor and coordinate assessments
- Universal screening
- Data-driven instruction practices
- Student data analysis and support
- Assessment Team

### INTERVENTIONS & SUPPORTS

- Monitor and improve service delivery
- Staffing
- Diverse programming
- Collaborate with ELD, Gifted, SPED
- EdInsight monitoring and support

### STRATEGIC PLANNING

- Strategic initiatives project leadership including: Scheduling, FDK, Professional Learning
- Evaluate and enhance current processes
- Ensure alignment to District's strategic plan
- Execute multi-year and multi-level plans that require coordination of all District departments

### INSTRUCTION

- Supervise ELA and math instructional coaches
- PA-EETEP leadership
- New Teacher Induction (NTI)
- Provide teaching and learning feedback
- District-wide vertical and horizontal learning experiences

### MTSS

- Build a cohesive platform that extends beyond RtI
- Facilitate MTSS District Guiding Team
- EdInsight monitoring
- MTSS PDE vetting
- Aimsweb Plus monitoring

# PUPIL SERVICES

## SCHOOL COUNSELING PROGRAM

- Programming
- Abuse/neglect
- Custody
- Daily consults
- Monthly meetings
- Professional development opportunities

## SCHOOL HEALTH SERVICES

7 Certified School Nurses,  
1 Dental Hygienist

- State reporting
- Local parochial coverage
- Screenings
- Immunization compliance

## ALTERNATIVE EDUCATION

- AEDY state reporting
- Establish programming & transportation

## SAFE SCHOOLS

- State reporting (drills, incidents, etc.)
- MOU with PA State Police
- ALICE training
- Incident collaboration with principals

## 504 SERVICES

- Supports students who have issues that impact school performance
- Program development
- Merged with MTSS-Behavior

## HOMEBOUND INSTRUCTION

- Receive homebound apps
- State reporting
- Work with parents/school to progress student back to school

## GIFTED EDUCATION

4 Gifted Support Teachers

- Develops programming
- Works with families
- Gifted taskforce

## HOME & SCHOOL VISITORS

- Attendance
- Truancy citations & hearings
- D&A groups
- Attendance plans
- Truancy prevention meetings

## MTSS-BEHAVIOR (Formerly RTI)

- Bi-weekly or monthly meetings
- Supports students as opposed to Special Education
- Develops FBA's and PBSP

## HOMELESS EDUCATION

- State reporting/monitoring
- Review cases
- Support school
- Oversee state requirements/training

## REGISTRATION

- Supports FDK
- Infosnap
- Central registration
- Re-register all students to update emergency contact info

# SPECIAL EDUCATION

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617 In-District and Out-of-District students

40 Special Education teachers

- Due process/mediation
- Monthly staff meetings
- New teacher support
- Professional development
- Programming

## SCHOOL PSYCHOLOGIST

2 Full-time, 1 Part-time

- Determine eligibility for Special Education
- Monthly collaborative meetings

## OT & PT SERVICES

2 OT, 1 Certified OT Assistant,  
1 PT (Austill's)

- Direct student support & services
- Classroom consultations
- Monthly meetings

## SPEECH & LANGUAGE SERVICES

6 Speech Pathologists

- Direct student support & services
- Classroom consultations
- Monthly meetings

# TECHNOLOGY

## SCHOOL TECH SPECIALISTS

- Help Desk
- Inventory control
- Print/scan
- Projection
- OS update

## SYSTEMS SPECIALIST

- Servers
- Storage
- Email/O365
- Web Master
- Backups/DR

## INNOVATION

- 1:1
- Makerspaces
- STEM
- Agtv - Spotlight on Education
- Devices

## INFORMATION SPECIALIST

- Powerschool/SIS
- Databases
- PIMS/reporting
- Child accounting
- PVAAS

## INSTRUCTIONAL TECH COACHES

- Professional development
- Instructional coaching
- Schoology/LMS
- Online gradebooks
- GAPE/APPS

## DISTRICT ASSESSMENT COORDINATION

- PSSA - Online/Paper-Pencil
- Keystone-Online/Paper-Pencil
- MAP - Online

## NETWORK SPECIALIST

- Network architecture
- Wired/wireless
- Security
- Content filtering
- Phone

## LEAD TECHNOLOGY TEACHER

- Agtv Channel 1
- Engineering/design
- Equipment/gear
- Aimsweb Plus monitoring

## CURRICULUM & INSTRUCTION

- LMC
- Tech Ed
- BCIT
- Applied engineering
- Corporate connections

# COMMUNICATIONS

## PROACTIVE DISTRICT COMMUNICATIONS

- Good News newsletter
- Major Initiatives newsletter
- Event invitations
- Increase transparency
- Build stakeholder trust

## MARKETING

- Branding/messaging
- Social media
- Website articles
- Flyers
- Email blasts

## CRISIS COMMUNICATION

- Community communications
- Press releases
- Talking points
- Collaboration with solicitor
- Creation of crisis communication plan

## PHOTOGRAPHY/VIDEO

- Event photography
- Newsletter/flyer photography
- Explainer videos
- Social media
- Student collaboration

## MEDIA RELATIONS

- Press releases
- Relationship building for crises

## STRATEGIC INITIATIVE SUPPORT

- Education Foundation
- Parent Speaker Series
- Padres Latinos
- Facilities
- Crisis plan