

AVON GROVE SCHOOL DISTRICT

**2020-21**

**BUDGET UPDATE**

April 14, 2020



# 2020-21 BUDGET

Budget Summary and Review

Departmental Budgets: Operations

Human Capital Review

Timeline and Questions

AVON GROVE SCHOOL DISTRICT 2020-21 BUDGET

# **BUDGET SUMMARY AND REVIEW**

<b>Preliminary Budgeted Revenues (March 2020)</b>		\$ 94,463,725
Reduce investment income to 2016-17 levels based on current interest rates	\$ (100,000)	
Reduce transfer tax revenue based on estimate decrease in home sales	(100,000)	
Increase delinquent tax revenue based on possible decrease in current collections	100,000	
Decrease BEF and SEF based on potential reduced State funding	(192,790)	(292,790)
<b>Proposed Budgeted Revenues (April 2020)</b>		<u>94,170,935</u>
<b>Proposed Budgeted Expenditures (March 2020)</b>		99,394,590
Increase estimated medical insurance costs	211,645	
Reload personnel contracts to capture mid-year changes in personnel	119,634	
Correct duplicated adjustment for Kajeet wifi solution	25,000	
Adjust transportation withholdings for IU programs to revised estimate	(4,090)	
Adjust CCIU core contribution based on revised estimate	(464)	
Adjust insurance costs based on updated quote from carrier	301	352,026
<b>Proposed Budgeted Expenditures (April 2020)</b>		<u>99,746,616</u>
<b>Preliminary Use of Fund Balance (March 2020)</b>		4,930,865
Use of Unassigned Fund Balance:		
Decrease in Revenues	292,790	
Increase in Expenditures	\$ 352,026	644,816
<b>Proposed Use of Fund Balance (April 2020)</b>		<u>\$ 5,575,681</u>

## Act 1 Index - 3.5%

SUMMARY	2016 - 2017 Actual Revenue / Expenditures	2017 - 2018 Actual Revenue / Expenditures	2018 - 2019 Actual Revenue / Expenditures	2019 - 2020 Final Budget Revenue / Expenditures	2019 - 20 Estimated Revenue / Expense	2020 - 2021 Prelim Budget Revenue / Expenditures	Budget / Budget Increase / Decrease	% Budget / Budget Increase / Decrease
FUND BALANCE APPROPRIATION	\$ -	\$ -	\$ -	\$ 6,155,153	\$ 4,581,520	\$ 5,575,681	\$ (579,472)	
6000 REVENUE FROM LOCAL SOURCES	54,639,125	56,801,706	58,463,976	60,719,515	59,855,714	64,964,660	4,245,145	6.99%
7000 REVENUE FROM STATE SOURCES	30,203,441	31,384,469	31,041,573	30,719,665	31,615,049	28,636,275	(2,083,390)	-6.78%
8000 REVENUE FROM FEDERAL SOURCES	638,100	971,828	993,809	540,000	540,000	570,000	30,000	5.56%
9000 REVENUE FROM OTHER SOURCES	28,536	198,961	16,735	-	-	-	-	
TOTAL REVENUES	85,509,201	89,356,964	90,516,093	98,134,333	96,592,283	99,746,616	1,612,283	1.64%
TOTAL EXPENDITURES	83,605,793	85,761,953	87,871,266	89,795,048	89,227,998	91,090,942	1,295,894	1.44%
TOTAL OTHER FINANCING USES	4,870,113	5,120,365	5,781,866	8,339,285	7,364,285	8,655,674	316,389	3.79%
TOTAL EXP & OTHER FINANCING USES	88,475,906	90,882,318	93,653,132	98,134,333	96,592,283	99,746,616	1,612,283	1.64%
REVENUE OVER (UNDER) EXPENSE	\$ (2,966,704)	\$ (1,525,354)	\$ (3,137,039)	\$ -	\$ -	-	-	
CHESTER COUNTY MILLAGE	29.04	29.77	30.690	31.610	31.610	32.710	1.10	
MILLAGE INCREASE	3.136%	2.514%	3.090%	2.998%	2.998%	3.480%		
ACT 1 INDEX	3.20%	3.30%	3.10%	3.00%	3.00%	3.50%		
<i>Notes:</i>								
Debt @ recommended level net - \$4.5M (Placeholder)				\$ -	\$ -	\$ -		
Budgetary Reserve				\$ 975,000	\$ -	\$ 980,000		
Transfer to Capital Projects				\$ 2,452,200	\$ 2,452,200	\$ 1,762,000		
PSERS draw down (Committed Fund Balance)				\$ 1,590,330	\$ 1,590,330	\$ 1,363,295		
General Ops usage (Unassigned Fund Balance)				\$ 1,137,623	\$ 538,990	\$ 1,470,386		

## Act 1 Index - 3.5%

	2016 - 2017 Actual Fund Balance	2017 - 2018 Actual Fund Balance	2018 - 2019 Actual Fund Balance	2019 - 2020 Final Budget Fund Balance	2019 - 20 Estimated Fund Balance	2020 - 2021 Prelim Budget Fund Balance	Estimated 2019 - 2020 / Budgeted 2020 - 2021	% Budget / Budget
<b>General Fund</b>	\$ 23,242,867	\$ 21,717,513	\$ 18,580,474	\$ 12,425,321	\$ 13,998,954	\$ 8,423,273	\$ (5,575,681)	-44.87%
<b>Capital Projects Fund</b>	2,251,726	3,156,548	2,491,200	3,622,201	3,464,277	2,817,862	(646,415)	-17.85%
<b>Internal Service Fund</b>	3,004,824	3,353,432	3,500,000	3,500,000	3,500,000	3,500,000	-	0.00%
<b>Totals</b>	\$ 28,499,417	\$ 28,227,493	\$ 24,571,674	\$ 19,547,522	\$ 20,963,231	\$ 14,741,135	\$ (6,222,096)	-31.83%
<b>Change</b>	\$ (1,200,363)	\$ (271,924)	\$ (3,655,819)	\$ (5,024,152)	\$ 1,415,709	\$ (6,222,096)		

	<b>2019-20 Budget</b>	<b>March 2020-21 Budget</b>	<b>March to April Adjustments</b>	<b>Revised 2020-21 Budget</b>	<b>20-21 vs 19-20 Budget Variance</b>
<b>Revenues</b>					
Local	\$ 60,719,515	\$ 65,064,660	(100,000)	\$ 64,964,660	\$ 4,245,145
State	30,719,665	28,829,065	(192,790)	28,636,275	(2,083,390)
Federal	540,000	570,000		570,000	30,000
<b>Total Revenues</b>	<u>91,979,180</u>	<u>94,463,725</u>		<u>94,170,935</u>	<u>2,191,755</u>
<b>Expenditures</b>					
Instruction	61,924,656	62,045,097	100,581	62,145,678	221,022
Support Services	26,430,303	27,211,847	251,361	27,463,208	1,032,905
Community Services	1,440,089	1,481,972	84	1,482,056	41,967
Debt Service	4,912,085	5,913,674		5,913,674	1,001,589
Fund Transfer	2,452,200	1,762,000		1,762,000	(690,200)
Budgetary Reserve	975,000	980,000		980,000	5,000
<b>Total Expenditures</b>	<u>98,134,333</u>	<u>99,394,590</u>		<u>99,746,616</u>	<u>1,612,283</u>
<b>Deficiency of Revenues Under Expenditures</b>	<u>\$ (6,155,153)</u>	<u>\$ (4,930,865)</u>		<u>\$ (5,575,681)</u>	<u>\$ 579,472</u>
<b>Fund Balance Usage</b>					
Committed Fund Balance (PSERS)	\$ 1,590,330	\$ 1,363,295		1,363,295	(227,035)
Assigned Fund Balance (transfers)	2,452,200	1,762,000		1,762,000	(690,200)
Budgetary Reserve	975,000	980,000		980,000	5,000
Unassigned Fund Balance	1,137,623	825,570	644,816	1,470,386	332,763
<b>Total Use of Fund Balance</b>	<u>\$ 6,155,153</u>	<u>\$ 4,930,865</u>		<u>\$ 5,575,681</u>	<u>\$ (579,472)</u>

<b>Comparison by Function</b>		<b>2019-20 Budget</b>	<b>2020-21 Budget</b>	<b>Variance</b>	<b>% Variance</b>
<b><u>Instructional Services</u></b>					
1100	Instruction	\$ 43,834,376	\$ 44,915,904	\$ 1,081,528	2.47%
1200	Special Programs	14,885,799	14,419,962	(465,837)	-3.13%
1300	Vocational Education Programs	3,105,591	2,715,777	(389,814)	-12.55%
1400	Other Instructional Programs	94,390	88,035	(6,355)	-6.73%
1500	Nonpublic School Programs	4,500	6,000	1,500	33.33%
<b><u>Support Services</u></b>					
2100	Support Services - Students	4,513,101	4,651,902	138,801	3.08%
2200	Support Services - Instructional Staff	2,568,390	3,034,178	465,788	18.14%
2300	Support Services - Administration	4,567,800	4,656,507	88,707	1.94%
2400	Support Services - Pupil Health	960,785	988,678	27,893	2.90%
2500	Support Services - Business	894,637	931,577	36,940	4.13%
2600	Operations & Maintenance of Plant	4,082,555	4,205,271	122,716	3.01%
2700	Student Transportation Services	6,655,264	6,617,867	(37,397)	-0.56%
2800	Support Services - Central	1,971,229	2,161,150	189,921	9.63%
2900	Other Support Services	216,542	216,078	(464)	-0.21%
3200	Student Activities	1,347,589	1,389,556	41,967	3.11%
3300	Community Services	75,000	75,000	-	0.00%
3400	Scholarships and Awards	17,500	17,500	-	0.00%
5100	Debt Service	4,912,085	5,913,674	1,001,589	20.39%
5200	Fund Transfers	2,452,200	1,762,000	(690,200)	-28.15%
5900	Budgetary Reserve	975,000	980,000	5,000	0.51%
	<b>TOTAL</b>	<b>\$ 98,134,333</b>	<b>\$ 99,746,616</b>	<b>\$ 1,612,283</b>	<b>1.64%</b>



<b>Comparison by Object</b>	<b>2019-20 Budget</b>	<b>2020-21 Budget</b>	<b>Variance</b>	<b>%</b>
<b>Object</b>				
100 - Salaries	\$ 33,387,440	\$ 33,992,946	\$ 605,506	1.81%
200 - Benefits	21,658,178	22,435,809	777,631	3.59%
300 - Professional Services	10,031,333	9,682,341	(348,992)	-3.48%
400 - Repair/Maintenance/Rental	2,140,624	2,147,924	7,300	0.34%
500 - Transportation/Insurance/Tuition	19,402,289	19,359,282	(43,007)	-0.22%
600 - Supplies/Books/Software	2,618,569	2,910,665	292,096	11.15%
800 - Bond Interest/Dues/Fees	2,463,700	3,370,649	906,949	36.81%
900 - Bond Principal	3,005,000	3,105,000	100,000	3.33%
	<u>94,707,133</u>	<u>97,004,616</u>	<u>2,297,483</u>	<u>2.43%</u>
<b>Other</b>				
800 - Budgetary Reserve	975,000	980,000	5,000	0.51%
900 - Transfers	2,452,200	1,762,000	(690,200)	-28.15%
	<u>3,427,200</u>	<u>2,742,000</u>	<u>(685,200)</u>	<u>-19.99%</u>
<b>Total General Fund Budget</b>	<b><u><u>\$ 98,134,333</u></u></b>	<b><u><u>\$ 99,746,616</u></u></b>	<b><u><u>\$ 1,612,283</u></u></b>	<b><u><u>1.64%</u></u></b>

AVON GROVE SCHOOL DISTRICT 2020-21 BUDGET

# DEPARTMENTAL BUDGETS: OPERATIONS

# DEPARTMENTAL BUDGETS

## Departmental Budget Development Process

- Operational departments develop budgets using the same process as instructional departments
- October – department Directors are provided with budget template worksheets
- Budget worksheets provide current year (2019-20) budget, 2019-20 YTD actuals, and prior year budget and actuals for the previous two fiscal years
- Departmental and building budgets cover non-personnel operational costs specific to that department or building
- Budgets are built from the ground up using a zero-based budget philosophy
- Non-instructional costs are budgeted as lean as possible while still maintaining operations

AVON GROVE SCHOOL DISTRICT 2020-21 BUDGET

# **BOARD SERVICES AND SUPERINTENDENT**

# BOARD SERVICES BUDGET DETAIL – 2020-21

Description	Object	2019-20 Budget	2020-21 Budget	Increase (Decrease)	% Increase (Decrease)
<b>Board Services</b>					
BoardDocs web hosting fees	390	10,000	12,000	2,000	20.00%
Surety bond fees	525	9,800	9,900	100	1.02%
Legal liability insurance	529	75,500	75,300	(200)	-0.26%
Advertising	540	5,000	3,000	(2,000)	-40.00%
Travel costs	580	3,000	2,500	(500)	-16.67%
General supplies and materials	610	5,000	4,000	(1,000)	-20.00%
Dues and fees (PSBA membership)	810	15,025	16,000	975	6.49%
Other miscellaneous expenditures		950	1,500	550	57.89%
<b>Total Board Services Budget</b>		<b>124,275</b>	<b>124,200</b>	<b>(75)</b>	<b>-0.06%</b>

# SUPERINTENDENT BUDGET DETAIL – 2020-21

Description	Object	2019-20 Budget	2020-21 Budget	Increase (Decrease)	% Increase (Decrease)
<b>Office of the Superintendent</b>					
Contracted professional services (includes the following):	330	47,500	43,500	(4,000)	-8.42%
<i>Convocation/public speaker fee</i>			5,000		
<i>Leadership/administrator assessment</i>			7,000		
<i>Diversity training</i>			30,000		
Travel costs (including costs for group travel)	580	6,000	9,000	3,000	50.00%
General supplies and materials	610	12,000	12,000	-	0.00%
Meals and refreshments (including Senior Volunteer Brunch)	635	3,000	3,000	-	0.00%
Dues and fees	810	12,650	13,900	1,250	9.88%
Other miscellaneous expenditures		1,250	1,250	-	0.00%
<b>Total Office of the Superintendent Budget</b>		<b>82,400</b>	<b>82,650</b>	<b>250</b>	<b>0.30%</b>

# SUPERINTENDENT BUDGET DETAIL – 2020-21

Description	Object	2019-20 Budget	2020-21 Budget	Increase (Decrease)	% Increase (Decrease)
<b>Public Information Services</b>					
Contracted professional services	330	7,700	5,000	(2,700)	-35.06%
Postage and shipping costs	530	20,000	7,500	(12,500)	-62.50%
Printing services	550	7,500	6,000	(1,500)	-20.00%
Contracted Communications Specialist (CCIU)	596	117,300	118,000	700	0.60%
Other miscellaneous expenditures		1,000	1,750	750	75.00%
<b>Total Public Information Services</b>		<b>153,500</b>	<b>138,250</b>	<b>(15,250)</b>	<b>-9.93%</b>
<b>Budget Summary:</b>					
Board Services		124,275	124,200	(75)	-0.06%
Office of the Superintendent		82,400	82,650	250	0.30%
Public Information Services		153,500	138,250	(15,250)	-9.93%
<b>TOTAL 2020-21 BUDGET</b>		<b>360,175</b>	<b>345,100</b>	<b>(15,075)</b>	<b>-4.19%</b>

AVON GROVE SCHOOL DISTRICT 2020-21 BUDGET

# **BUSINESS OFFICE**



# BUSINESS OFFICE BUDGET DETAIL – 2020-21

Description	Object	2019-20 Budget	2020-21 Budget	Increase (Decrease)	% Increase (Decrease)
<b>Business Office Services</b>					
Professional services	330	17,250	18,000	750	4.35%
Equipment rental	442	9,868	2,000	(7,868)	-79.73%
Postage and shipping	530	15,500	14,000	(1,500)	-9.68%
General supplies and materials	610	15,000	13,000	(2,000)	-13.33%
Technology supplies and fees	650	1,000	1,000	-	0.00%
Dues and fees	810	9,550	7,000	(2,550)	-26.70%
Miscellaneous expenditures		4,000	4,150		
<b>Total Business Office Services</b>		<b>72,168</b>	<b>59,150</b>	<b>(13,168)</b>	<b>-18.25%</b>
<b>Miscellaneous Functions</b>					
Function 2330 - Tax collection fees and commissions	300	111,500	118,750	7,250	6.50%
Function 2350 - Legal and accounting services	330	200,000	185,000	(15,000)	-7.50%
Function 2840 - Central data processing services		58,000	58,525	525	0.91%
Function 2900 - CCIU core contribution	595	31,542	31,078	(464)	-1.47%
Function 2990 - CCIU pass-through funds	899	185,000	185,000	-	0.00%
<b>Total Miscellaneous Functions</b>		<b>586,042</b>	<b>578,353</b>	<b>(7,689)</b>	<b>-1.31%</b>
<b>TOTAL 2020-21 BUDGET</b>		<b>658,210</b>	<b>637,503</b>	<b>(20,857)</b>	<b>-3.17%</b>

AVON GROVE SCHOOL DISTRICT 2020-21 BUDGET

# FACILITIES & MAINTENANCE

# MAINTENANCE BUDGET DETAIL – 2020-21

Description	Object	2019-20 Budget	2020-21 Budget	Increase (Decrease)	% Increase (Decrease)
<b>Facilities and Maintenance Services</b>					
Contracted professional and technical services	330 & 340	15,500	15,500	-	0.00%
Security services	350	61,600	65,000	3,400	5.52%
Trash and recycling disposal services	411	45,000	45,000	-	0.00%
Snow removal services	412	14,000	14,000	-	0.00%
Custodial services	413	1,065,048	1,091,348	26,300	2.47%
Lawn and groundskeeping services	414	118,000	116,000	(2,000)	-1.69%
Water and sewage service	424	165,000	180,000	15,000	9.09%
Repairs and maintenance	430	268,500	248,500	(20,000)	-7.45%
Building and equipment rentals	441 & 442	249,500	249,500	-	0.00%
Pest control services	460	10,000	10,000	-	0.00%
Fire, property, liability, and other insurances	520	213,700	217,271	3,571	1.67%
Telecommunications (radios and cell phones)	538	4,600	6,420	1,820	39.57%
Contracted CCIU Facilities Director	596	132,000	136,800	4,800	3.64%
General supplies and materials	610	180,450	227,500	47,050	26.07%
Utilities (natural gas, electric, etc.)	620	738,000	748,000	10,000	1.36%
Technology supplies and software costs	650	22,500	25,000	2,500	11.11%
Other miscellaneous expenditures		9,700	21,400	11,700	120.62%
<b>Total Facilities and Maintenance Services</b>		<b>3,313,098</b>	<b>3,417,239</b>	<b>104,141</b>	<b>3.14%</b>

AVON GROVE SCHOOL DISTRICT 2020-21 BUDGET  
**TRANSPORTATION**

# TRANSPORTATION BUDGET DETAIL – 2020-21

Description	Object	2019-20 Budget	2020-21 Budget	Increase (Decrease)	% Increase (Decrease)
<b>Transportation Services</b>					
Contracted professional services	330	12,900	-	(12,900)	-100.00%
Employee training and development	360	2,000	3,000	1,000	50.00%
Telecommunications (radio services)	538	1,350	1,350	-	0.00%
Contracted transportation services:					
Contracted public and charter school transportation	513	5,361,006	5,477,027	116,021	2.16%
Contracted nonpublic school transportation	513	643,841	626,071	(17,770)	-2.76%
Fuel	513	333,508	345,000	11,492	3.45%
Transportation aides	513	153,416	176,600	23,184	15.11%
Subsidy withholding for IU program transportation	516	7,253	5,598	(1,655)	-22.82%
General supplies and materials	610	2,200	2,250	50	2.27%
Technology supplies and software costs	650	31,345	8,000	(23,345)	-74.48%
Other miscellaneous expenditures		2,310	3,550	1,240	53.68%
<b>Total Transportation Services</b>		<b>6,551,129</b>	<b>6,648,446</b>	<b>97,317</b>	<b>1.49%</b>

AVON GROVE SCHOOL DISTRICT 2020-21 BUDGET

# STAFF SERVICES

# STAFF SERVICES BUDGET DETAIL – 2020-21

Description	Object	2019-20 Budget	2020-21 Budget	Increase (Decrease)	% Increase (Decrease)
<b>Staff Services</b>					
Postage and shipping	530	300	300	-	0.00%
Advertising	540	150	150	-	0.00%
Travel costs	580	2,000	2,000	-	0.00%
General supplies and materials	610	4,000	4,000	-	0.00%
Technology supplies and software costs (Frontline)	650	21,300	23,000	1,700	7.98%
Dues and fees	810	1,000	1,000	-	0.00%
<b>Total Staff Services</b>		<b>28,750</b>	<b>30,450</b>	<b>1,700</b>	<b>5.91%</b>

AVON GROVE SCHOOL DISTRICT 2020-21 BUDGET

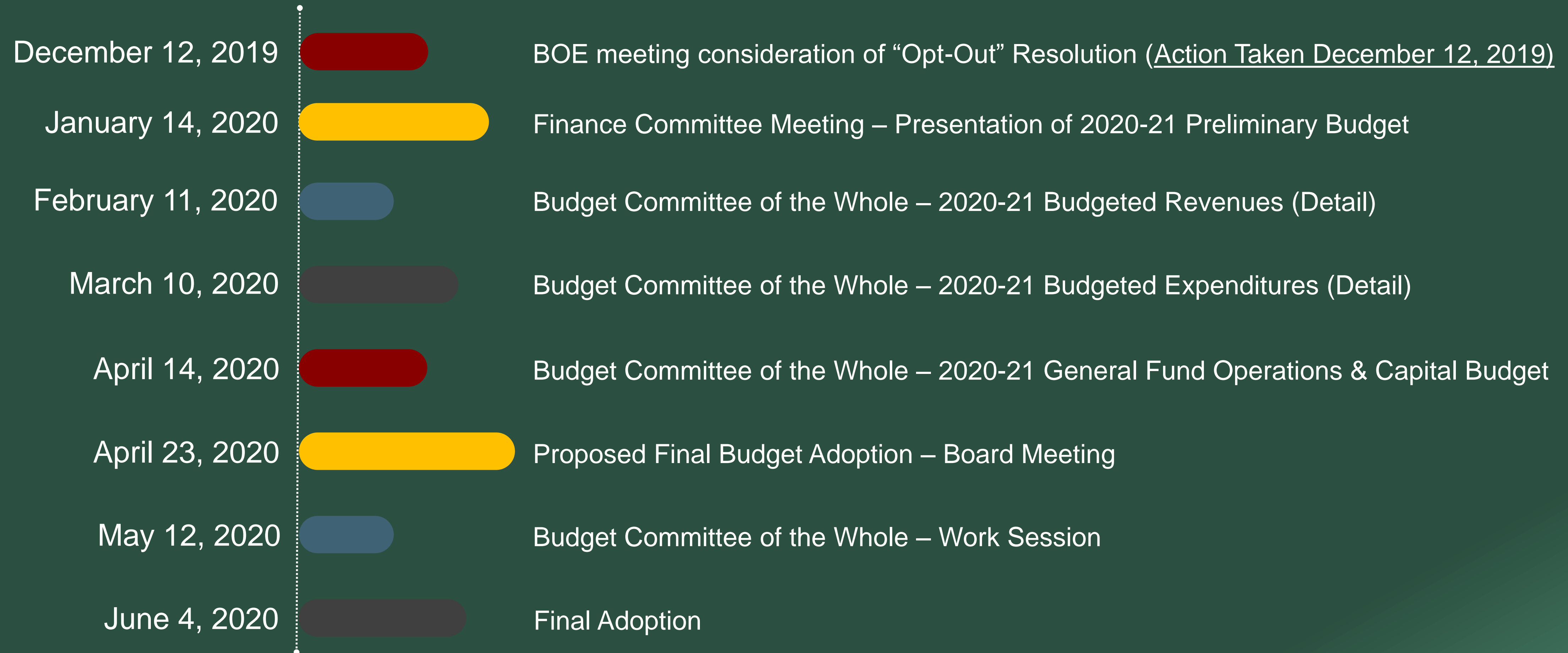
# HUMAN CAPITAL REVIEW



# CONTRACTED SALARIES AND OTHER WAGES

	<u>2019-20</u>	<u>2020-21</u>	<u>Variance</u>	<u>% Var</u>
<b>Contracted and Bargained Salaries and Wages</b>	\$ 32,528,647	\$ 32,790,487	\$ 261,840	0.80%
<b>Other Wages</b>				
Supplemental positions	721,701	722,193	492	0.07%
Credits earned allowance	130,000	130,000	-	0.00%
Curriculum development stipends	66,960	66,960	-	0.00%
Insurance opt-out payments	49,500	55,000	5,500	11.11%
Extended school year teachers and aides	47,500	49,000	1,500	3.16%
Substitute aides	32,000	32,000	-	0.00%
Hourly employee overtime allowance	28,100	40,850	12,750	45.37%
Athletic event workers	20,250	20,464	214	1.06%
Summer psychological services/IEP writing	20,000	18,500	(1,500)	-7.50%
Technology summer help	10,000	7,020	(2,980)	-29.80%
Detention monitors (Saturday and evening)	11,348	11,348	-	0.00%
Translation services	8,250	-	(8,250)	-100.00%
Homebound teachers	6,480	5,000	(1,480)	-22.84%
AG Virtual Academy	6,500	7,000	500	7.69%
Attritional savings estimate <u>(will be taken in May for 2020-21 budget)</u>	(331,730)	-	331,730	-100.00%
Other miscellaneous wages (numerous programs)	31,934	37,124	5,190	16.25%
<b>Total Other Wages</b>	<u>858,793</u>	<u>1,202,459</u>	<u>343,666</u>	<u>40.02%</u>
<b>Total Salaries and Wages</b>	<u>\$ 33,387,440</u>	<u>\$ 33,992,946</u>	<u>605,506</u>	<u>1.81%</u>

# 2020-21 BUDGET CALENDAR



AVON GROVE SCHOOL DISTRICT 2020-21 BUDGET

# QUESTIONS