



AGSD Online Academy Attendance

Overview:

Attendance in the AGSD Online Academy is mandatory and will be taken daily for all students. Teachers will track attendance in all synchronous sessions. Present daily attendance will be determined by accessing the virtual classroom and timely completion of assignments. All attendance and truancy procedures apply. Families will be able to submit absence and late notes electronically.

Student/Parent/Guardian Procedures:

- K-12
 - Students should follow their schedule and participate in all synchronous sessions.
 - Students should submit assignments during classes as assigned.
 - Students who miss a synchronous session should watch the video of the session at a later time and submit any assignments from the class.
 - If the assignments are submitted within 24 hours of the missed synchronous session, a parent or guardian (K-6) or the student (7-12) should email the teacher to have the attendance changed to Present.
 - HS students who have study hall during the daily attendance period must email the teacher and the office.
 - At the secondary level, an additional activity may be assigned after watching the video of a missed synchronous lesson if class participation is part of the grading criteria for the course.
 - If a student is sick or absent for another reason and will not be attending the synchronous sessions or submitting any assignments within the 24 hour period, parents/guardians may submit an absence note by email or via the bilingual text system (833.526.1233).
 - PLES - plesattendance@avongrove.org
 - AGIS - agisattendance@avongrove.org
 - FSEMS - fsemsattendance@avongrove.org
 - AGHS - aghsattendance@avongrove.org

- All attendance procedures and policies apply in the Online Academy.
- Absences can only be considered for excusal when the school office is contacted by a parent/guardian via SafeArrival, the attendance email, or the bilingual text system.