



## **Phased School Reopening Health and Safety Plan Template**

---

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non-instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

## Table of Contents

<b>Health and Safety Plan: Avon Grove School District</b>	<b>4</b>
Type of Reopening	5
Pandemic Team	6
Cleaning, Sanitizing, Disinfecting and Ventilation	8
Social Distancing and Other Safety Protocols	11
Monitoring Student and Staff Health	23
Other Considerations for Students and Staff	27
Health and Safety Plan Professional Development	32
Health and Safety Plan Communications	33
<b>Health and Safety Plan Summary: Avon Grove School District</b>	<b>35</b>
Facilities Cleaning, Sanitizing, Disinfecting and Ventilation	35
Social Distancing and Other Safety Protocols	38
Monitoring Student and Staff Health	47
Other Considerations for Students and Staff	49
<b>Health and Safety Plan Governing Body Affirmation Statement</b>	<b>53</b>

*This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.*

## Health and Safety Plan: Avon Grove School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

## Type of Reopening

**Based on your county's current designation and local community needs, which type of reopening has your school entity selected?**

- Blended reopening that balances in-person learning and remote learning for all students (i.e. alternating days or weeks).**

**Anticipated launch date for blended learning (i.e., start of blended, scaffolded, or total reopening):** November 2020

## Pandemic Team

### Pandemic Team

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individuals will play a role in drafting the plan and within-year decision making regarding response efforts in the event of a confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
<b>M. Christopher Marchese</b>	District Administration	Both
<b>Michael Snopkowski</b>	District Administration	Both
<b>Wendi Lee Kraft</b>	District Administration	Both
<b>Daniel Carsley</b>	District Administration	Both
<b>Niki Harvey</b>	District Administration	Both
<b>Sean Burns</b>	District Administration	Both
<b>Jason Kotch</b>	District Administration	Both
<b>Dennis Pagan</b>	District Administration	Both
<b>Kelly Harrison</b>	Building Administration	Both
<b>Jeffrey Detweiler</b>	Building Administration	Both
<b>Michael Berardi</b>	Building Administration	Both

<b>Scott DeShong</b>	Building Administration	Both
<b>Danielle Paterno</b>	Communications	Both
<b>Beth Julian</b>	Food Services	Both
<b>Colleen Munger</b>	Health Services	Both
<b>Chantel Peterson</b>	AGEA Representative - President	Plan Development
<b>Dorothy Linn Herman Engel Rick Dumont</b>	School Board	Plan Development
<b>Andrew Rau Amanda Sunquist</b>	Solicitor	Plan Development
<b>Jeanne Casner</b>	Chester County Health Department (CCHD)	Plan Development

## Cleaning, Sanitizing, Disinfecting and Ventilation

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<p>GENERAL REQUIREMENTS</p> <p>Increased use of PPE required (masks, gloves, face shields)</p> <p>Increase Social Distancing and Hygiene Practices</p> <p>The district will follow the <b>CDC’s Guidance for Cleaning and Disinfecting Schools</b> and <b>Chester County Health Department School Guidance Document</b></p> <p>Clean and disinfect high-touch surfaces in the workplace nightly, (or more frequently depending on use) focusing on common gathering areas (e.g., door handles, light switches, stair rails, elevator buttons, phones, microwaves, coffee stations, sink handles, chair arms, shared workstations or learning materials and dining tables).</p> <p>Water fountains will be rendered inaccessible for use. The district will provide safe alternatives for water when possible.</p>	<p>Same as yellow phase.</p> <p>Ongoing daily inspections by Service Master Supervisors and Building Principals.</p>	<p>Mike Donzilla Jos Van Calmthout</p> <p>Sandy Duval-Duval Transportation</p> <p>Linda Gouge - Krapf Transportation</p> <p>Dennis Pagan - CCIU Facilities</p> <p>Mike Troupe-CCIU Facilities</p>	<p>Facilities: Virex Plus Sanimaster 7 Peridox GlideRinse</p> <p>Electrostatic Sprayers operated in the course selection. Mask Gloves MSDS sheets</p> <p>Social distancing posters throughout hallways</p> <p>Social distancing decals on floors</p> <p>Flow of travel arrows</p> <p>Transportation: Krapf - Oxivir Tb wipes, Germicidal Ultra Bleach, Hand sanitizer, disposable gloves and masks.</p>	<p>Y</p> <p>Service Master (Custodial)</p> <p>Krapf and Duvall (Trans.)</p> <p>AGSD Maint Dept.</p>

	<p>Implement and supervise the daily and weekly COVID-19 cleaning activities as specified on the daily and weekly COVID-19 checklists, established by Service Master.</p> <p>Provide disposable wipes for employees to clean and disinfect commonly used or high-touch surfaces between uses.</p> <p>Student and staff toilet rooms will be disinfected and cleaned in accordance with CDC guidelines.</p> <p>Clean and disinfect all furniture. Soft-fabric furniture will be removed from classrooms or modified.</p> <p>Classroom kit for all classroom locations inclusive of:          Faceshield          2 boxes of disposable masks          2 bottles of hand sanitizer          2 tubs (80 ct) wipes          (Materials replenished as needed)</p>			<p>Duval - At the end of each week buses will be sprayed / misted using nutra-max disinfectant or a bleach solution.          Daily – (after each run and at the end of the day) drivers will be responsible for wiping down high contact areas with disinfectant wipes / bleach solutions.</p>	
--	---	--	--	---	--

<p><b>Other cleaning, sanitizing, disinfecting, and ventilation practices</b></p>	<p><b>SERVICE MASTER REQUIREMENTS</b>  Clean high to low systematic-clockwise.  Wipe in one direction-S stroke for mops or unidirectional for wipes.</p> <p>Dwell times (for COVID-19)  Virex Plus = 5 minutes  Sanimaster 7 = 5 minutes  Peridox = 3 minutes  Gliderinse 4 =10 minutes  Review HVAC programming to provide flushing two hours before and post occupancies.</p> <p>Follow ASHRAE recommendations in operating HVAC systems.</p> <p>This includes operating the exhaust fans as well as opening the outside air dampers.</p> <p>Disinfect high-touch areas of HVAC and other building service systems (e.g, on/off switches, thermostats).</p> <p>Disinfect the interior of refrigerated devices, e.g. refrigerators, ice machines, where the virus can potentially survive for long periods of time. Run the system on minimum outside air when unoccupied.</p> <p>Detailed inspection of all areas in all buildings prior to opening of by the Director of Facilities and building principals</p>	<p>Same as Yellow Phase.</p>	<p>Mike Donzilla  Jos Van Calmthout</p> <p>Dennis Pagan -  CCIU Facilities</p> <p>Mike Troupe-CCIU  Facilities</p>	<p>Facilities:  Virex Plus  Sanimaster 7  Peridox  GlideRinse</p>	<p>Y</p> <p>Service Master (Custodial)</p> <p>AGSD  Maint Dept</p>
---	--	------------------------------	--	---	--

## Social Distancing and Other Safety Protocols

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p>	<p><b>GENERAL REQUIREMENTS</b></p> <p>Elementary table orientation will only have students on one side or a center gap, avoiding face to face contact.</p> <p>Elementary desks will be oriented for a recommended 6 foot minimum spacing.</p> <p>Secondary students in desks will be oriented for a recommended 6 foot minimum spacing.</p> <p>Each instructor (teacher/paraprofessional) will be provided with a face shield.</p> <p>Substitutes will be required to report to work with an ESS-provided face shield.</p> <p>Students will be limited to one student out of the classroom at a time whenever possible, not</p>	<p>Same as yellow phase.</p>	<p>Building Principals</p>	<p>Plexiglass Face Shields for all Adults</p> <p>Directional Tape and Signage</p>	<p>N</p>

	<p>including those receiving support services.</p> <p>Non-permanent classroom carpets will be removed to allow for greater separation of desks.</p> <p>Removal of all unnecessary personal furnishings from all classrooms.</p> <p>Extra curricular and athletic activities permitted in accordance with AGSD board approved health and safety plan for Athletics and Co-Curriculars.</p>				
<p><b>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></p>	<p>GENERAL REQUIREMENTS</p> <p>Students will be encouraged to use hand sanitizer or soap prior to consuming food or beverages.</p> <p>Parents and guardians will be encouraged to deposit funds using the on-line payment portal; discouraged use of cash and checks in the cafeterias.</p> <p>Meal condiments will be limited and provided to students on serving trays. Utensils will be pre-wrapped.</p>	<p>Same as yellow phase.</p>	<p>Building Principals</p> <p>Director of Food Service</p> <p>Director of Facilities</p>	<p>Schedule adjustments may be required.</p> <p>Use all available staff for monitoring of hallways.</p> <p>Larger Trash Cans for Classrooms for Lunches</p>	<p>N</p>

	<p>Vegetables will either be pre-wrapped (uncooked) or in containers with lids (cooked). Fruit will be prepackaged unless peelable.</p> <p>Food service staff will provide students all meal components.</p> <p>Selection of food items will be limited.</p> <p>Elementary: Students remain in classrooms, with adults moving from space to space rather than students. Specifics defined by building food services.</p> <p>Recess - staggered schedule, alternate locations, varied purposes for time (walk, hike, no equipment)</p> <p>Lunch - paraprofessionals to provide coverage, where appropriate.</p> <p>Designate "allergen free" locations/areas.</p> <p>Secondary:</p>				
--	--	--	--	--	--

	<p>HS day 5/6 (Block) Schedule. No IE Period. Unit Lunch period initiated.</p> <p>MS Grade Level Lunch</p> <p>Designate “allergen free” locations/areas.</p> <p>Staff and faculty will adhere to social distancing in lounges and offices.</p>				
<p><b>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p>	<p>Handwashing procedures taught and reviewed regularly.</p> <p>Soap provided in classrooms and any location where a sink is accessible.</p> <p>Elementary students will be given two hand-washing breaks per day and an additional break before the lunch period for hand washing.</p> <p>Hand-sanitizing stations placed at the main entrance to each building and throughout each building.</p> <p>FACE COVERINGS AND MASKS NOTE: <b><i>Federal, State, and Chester County health and safety orders, or directives, may at any</i></b></p>	<p>Same as yellow phase.</p>	<p>Director of Pupil Services</p> <p>Nurses</p> <p>Facilities</p>	<p>Hand sanitizer</p> <p>Soap</p> <p>Disposable Face Masks</p> <p>Plexiglass Face shields</p> <p>Signage</p>	<p>Y</p>

	<p><b><i>time supersede District plans, policies or procedures on face coverings, masks, or other personal protective equipment.</i></b></p> <p>Face shields will be provided for all adults and required for use in all settings.</p> <p>Elementary: Recommended use for students in classrooms. Required use in communal settings.</p> <p>Secondary: Required use for students in classrooms and communal spaces.</p> <p>Frequent hand washing is encouraged for all staff.</p> <p>Signage (sinks, bathrooms, high traffic, building entrances and common areas) promoting social distancing and frequent hand washing in English and Spanish.</p> <p>Prevention Strategies for Home in Partnership with CCHD.</p> <p>Include messaging on the Morning Announcements and TVs.</p>				
--	---	--	--	--	--

	Additional breaks built in to allow students time to safely remove face coverings while maintaining social distancing guidelines.				
<b>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b>	<p>Post CDC “Germs Are Everywhere” and “Wash Your Hands” posters in all classrooms, restrooms and other high traffic areas.</p> <p>Signage (sinks, bathrooms, high traffic and common areas) in English and Spanish.</p> <p>Prevention Strategies for Home in Partnership with CCHD.</p> <p>Include messaging on Morning Announcements and TVs.</p>	Same as yellow phase.	<p>Director of Facilities</p> <p>Building Principals</p> <p>Communication Manager</p>	<p>Signage</p> <p>Sanitizer</p> <p>Soap</p> <p>Training</p>	Y
<b>* Identifying and restricting non-essential visitors and volunteers</b>	<p>Students and staff only in all buildings. Virtual meetings will be implemented. IEP, GIEP and 504 meetings will be held virtually. No field trips, assemblies or other large group activities.</p> <p>Essential visitors are permitted. Access for essential support or vendors must adhere to all health and safety requirements as for staff.</p>	<p>Outdoors not exceeding 250 people.</p> <p>No outside individuals renting facilities under Policy 707.</p>	<p>Safety and Security Manager</p> <p>Communications Manager</p> <p>Building Principals</p>	N/A	N

	<p>PTA or Senior Volunteers not permitted before January 4, 2021.</p> <p>Outdoors not exceeding 25 people.</p> <p>No outside individuals renting facilities under Policy 707. (This will be evaluated after January 4, 2021.)</p> <p>Do not schedule large group activities including, but not limited to assemblies, concerts and theater.</p>				
<p><b>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</b></p>	<p>Activities for recess and PE will be structured individually and free from the use of supplies and materials.</p> <p>Recess will be staggered.</p> <p>Eliminate shared playground equipment.</p> <p>No contact games or sports.</p> <p>No games of catch.</p> <p>Non-contact/individual physical activity will be encouraged.</p>	<p>Recess will not exceed 250 individuals at one time.</p> <p>When feasible, allow for proper cleaning on a regular basis throughout the day.</p> <p>Allow use of shared playground equipment. All equipment needs to be cleaned after each recess period.</p> <p>Non-contact/individual physical activity will be encouraged.</p>	<p>Building Principals</p> <p>Teaching and Learning Division</p> <p>Physical Education Teachers</p>	N/A	N
<p><b>Handling Music Activities and Classes</b></p>	<p>Follow <a href="#">NAfME COVID-19 Instrument Cleaning Guidelines</a>. Teachers will provide students instruction on these cleaning</p>	<p>Same as Yellow</p>	<p>Building Principals</p> <p>Teaching and Learning Division</p>	<p>Instrument Cleaning Procedures.</p>	N

	<p>practices prior to resuming instrumental music lessons or classes.</p> <p>Cleaning protocols shall address appropriate student/staff responsibilities by grade level groupings.</p> <p>Select and provide safe opportunities for music instruction for students.</p>				
<p><b>Limiting the sharing of materials among students</b></p>	<p>There will be no communal or sharing of school supplies including special materials. High use supplies will be kept easily accessible for individual students.</p> <p>When library books are returned there will be a 3 day wait time after books are wiped down until they are returned to the shelves.</p> <p>Students will have access and be assigned to one specific technology device.</p> <p>Clean and disinfect shared items between uses.</p> <p>Keep student's belongings separated from others, where feasible.</p>	<p>Same as yellow phase.</p>	<p>Building Principals Classroom teachers</p>	<p>Increased Supplies</p>	

	<p>Ensure adequate supplies to minimize sharing of high-touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <p>Avoid using other employee's phones, desks, offices, or other work tools and equipment, when possible. Clean and disinfect them before and after use.</p>				
<p><b>Staggering the use of communal spaces and hallways</b></p>	<p>Elementary: Students stationary and teachers and staff move.</p> <p>Secondary: Adjust pass times, hallway and stairway traffic flow to minimize contact</p> <p>Common areas will be scheduled so only one class at a time will be utilizing them.</p> <p>Students will be required to wear masks when entering the buildings and moving through the hallways.</p> <p>School personnel to clean/wipe areas throughout the school that are high touch areas.</p> <p>Pursue virtual group events, gatherings, or meetings, if possible,</p>	<p>Same as yellow phase.</p>	<p>Building Principals</p>	<p>Carts</p>	<p>N</p>

	and promote social distancing to a minimum of three feet.				
<b>Adjusting transportation schedules and practices to create social distance between students</b>	<p>As a result of various transportation scenarios, adjust student arrival and drop off times where appropriate, keeping in mind mitigation for employees.</p> <p>District will initiate transportation waivers.</p> <p>All drivers will wear PPE when transporting students.</p> <p>Teach students procedures for loading and unloading to assigned seats to minimize walking past other students.</p> <p>The front seat of the bus will remain empty.</p> <p>Siblings required to sit with each other. All riders must wear masks.</p> <p>Extracurricular and educational field trips will not occur.</p> <p>Windows will be open whenever possible to allow for the best ventilation.</p> <p>School buses and vans will be disinfected between runs, using Oxivir Tb wipes, Germicidal Ultra</p>	Same as yellow phase.	<p>Superintendent Dan Carsley Donna Bollinger Barb Wallace Lisa Dosenbach</p>	Transfinder Options	N

	Bleach. Hand sanitizer will be available for drivers and passengers, and drivers will use disposable gloves and masks. Deep cleaning will be done with a sprayed/misted solution of nutro-max or other bleach solution.				
<b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b>	<p>Elementary encore teachers will provide instruction in the regular teacher's classroom when feasible.</p> <p>When visiting elementary encore classrooms, students will sanitize their hands upon entering and exiting the classroom.</p> <p>Staff meetings and PD will be delivered in locations that maintain social distancing guidelines or virtually.</p> <p>Limit mixing between groups, when feasible.</p> <p>No assemblies or other large gatherings.</p>	Staff meetings and PD can be delivered to 250 individuals. Preferred method of delivery is virtually.	Building Principals	<p>Plexiglass face shields</p> <p>Schedules</p> <p>Equipment</p> <p>Zoom</p>	N

<p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p>	<p>All non-instructional out of district programs will not operate during Yellow Phase (external and internal)</p> <p>Only YMCA and 21st Century Program will occur and all will be consistent with the District approved health and safety plan.</p>	<p>All non-instructional out of district programs will not operate during Green Phase (internal will be evaluated after January 4, 2021)</p> <p>Only YMCA and 21st Century Program will occur and all will be consistent with building based emergency plans.</p>	<p>Superintendent Dan Carsley Donna Bollinger Barb Wallace Lisa Dosenbach</p>	<p>N/A</p>	<p>N</p>
<p><b>Other social distancing and safety practices</b></p>	<p>Installation of plexiglass shields in offices.</p> <p>Signage in high visibility areas and classrooms.</p> <p>Remote learning option for families.</p> <p>Continue to reassess procedures for all areas to ensure student and staff safety is at the forefront.</p>	<p>Same as yellow phase.</p>	<p>Director of Facilities</p>	<p>N/A</p>	<p>N</p>

### Monitoring Student and Staff Health

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
--------------	---------------------------------	--------------------------------	------------------------------	--	-------------------

<p><b>* Monitoring students and staff for symptoms and history of exposure</b></p>	<p>District will follow Symptom Monitoring <a href="#">guidance issued from Chester County Health Department</a>.</p> <p>Symptom screening will be done by all parents/guardians at home each morning before the school day.</p> <p>No student with symptoms should be placed on a school bus or brought to school.</p> <p>All district staff will perform a symptom screen on themselves prior to leaving for work and will stay home if ill.</p> <p>No staff or faculty with symptoms are allowed to be present in buildings.</p> <p>Staff must inform school principal that absence is due to COVID-19 via the Absence Management System.</p> <p>Universal screening tool for <a href="#">Chester County Health Department guidance</a>. nurse's office based on</p>	<p>Same as yellow phase.</p>	<p>Director of Pupil Services</p> <p>Certified School Nurses</p>	<p>Thermometers, face shields, surgical masks for all nurses, teachers and staff.</p>	<p>Yes</p>
--	---	------------------------------	--	---	------------

Students and Staff will go to the nurse immediately if feeling symptomatic. Staff must inform the direct supervisor.

The District will share resources with the school community to help families understand when to keep children home. [AAP When to Keep your Child Home](#)

Continued training and education of signs, symptoms to enhance self-reporting of presence of symptoms.

Educate and support transportation providers, as well as use clearly visible signage to communicate symptoms that should limit bus usage, for students in accessing district transportation.

Students will be required to wear face coverings on buses, have assigned seats, and sit with family members whenever possible.

Students will be required to wear face coverings when in the hallway. NOTE: Health Secretary

	Orders will supersede any local decision on face coverings and masks.				
<b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b>	<p>Utilize guidelines as presented by the Pennsylvania Department of Health and Chester County Health Department.</p> <ol style="list-style-type: none"> <li>1. Students and staff will be isolated and monitored in the health office/isolation area.</li> <li>2. Nursing staff will determine needs based on assessment and presentation and will notify an administrator.</li> <li>3. Minimize time from isolation to parental pick up. If a parent does not respond promptly, a school administrator will call the parent to ensure the child is picked up quickly.</li> <li>4. Students and staff will be excluded and advised to seek medical attention per CCHD guidance.</li> </ol> <p>School nurses and other healthcare providers should use Standard Transmission-Based</p>	Same as yellow phase.	Certified School Nurse	Isolate sick individual(s) in the nursing suite and provide PPE until departure from the building.	Y

	<p>Precautions when caring for sick people.</p> <p><a href="#">What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection.</a></p>				
<b>* Returning isolated or quarantined staff, students, or visitors to school</b>	<p>District will follow Exclusion From and Return to School Requirements as defined by the <a href="#">Chester County Health Department</a>.</p>	Same as yellow phase.	<p>Students: Certified School Nurse</p> <p>Staff: Director of Personnel</p> <p>Visitors: Building Principals</p>		Y
<b>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</b>	<p>Superintendent will communicate changes in safety protocols and school closures on the school website and via School Messenger; in coordination with CCHD.</p> <p>Post Health and Safety Plans on AGSD Website.</p> <p>Provide regular update information on AGSD website.</p>	Same as yellow phase.	<p>Superintendent</p> <p>Communications</p>	<p>Website and other communication outlets.</p>	N
<b>Other monitoring and screening practices</b>	<p>Follow <a href="#">Chester County Health Department Guidelines</a>.</p> <p>Use of a parent/guardian COVID-19 document signed prior</p>	Same as yellow phase.	<p>Pupil Service Director</p> <p>School Nurse</p>	CCHD and CDC	Y

	<p>to the start of school that they understand that they cannot send the child to school with symptoms, and will pick up the student promptly if notified by a nurse.</p> <p>Monitor attendance. Office staff to notify the school nurse with any parental reports of COVID-19 diagnosis, symptoms or exposure.</p> <p>Send report/log to CCHD of symptoms and diagnosed cases by school for tracing purposes.</p>				
--	--	--	--	--	--

**Other Considerations for Students and Staff**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Protecting students and staff at higher risk for severe illness</b></p>	<p>Students: Remote learning option would be available. Consider specially designed instruction and service that would be appropriate including technology, specialized transportation, modified schedule.</p>	<p>Same as yellow phase.</p>	<p>Students: Certified School Nurses Staff: Director of Personnel</p>	<p>Thermometers, face shields and masks for all nurses, teachers and staff.</p>	<p>N</p>

	<p>Documentation, where appropriate.</p> <p>Restructuring of Nurses Office (well side/sick side).</p> <p>Staff needs will be assessed and supported as possible and appropriate in accordance with Federal and State law.</p> <p>Cancel all non-essential travel.</p>				
<p><b>* Use of face coverings (masks or face shields) by all staff</b></p>	<p>All employees will be provided with face shields. These are required to be worn in common areas and when social distancing is not possible.</p> <p><b>NOTE: <i>Federal, State, and Chester County health and safety orders, or directives, may at any time supersede District plans, policies or procedures on face coverings, masks, or other personal protective equipment.</i></b></p> <p>All substitutes and contractors working in school buildings will be required to wear face shields or masks.</p>	<p>Same as yellow phase.</p>	<p>Superintendent Building Principals Director of Facilities</p>	<p>Masks &amp; Shields</p>	<p>N</p>

<p><b>* Use of face coverings (masks or face shields) by older students (as appropriate)</b></p>	<p>Face Coverings are required for Secondary (7-12) students. <b><i>Federal, State, and Chester County health and safety orders, or directives, may at any time supersede District plans, policies or procedures on face coverings, masks, or other personal protective equipment.</i></b></p> <p>Face coverings and masks are required for use during times when individuals pass or are in close proximity such as hallway transitions and during bus transport. NOTE: Health Secretary Orders will supersede any local decision on face coverings and masks.</p>	<p>Same as yellow phase.</p>	<p>Superintendent Building Principals</p>	<p>Masks &amp; Shields  Signage regarding Expectations</p>	<p>N</p>
<p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p>	<p>Discussed and implemented by IEP/504/IHP team.</p> <p>Extra precautions in low incidence programs (AS, MDS, SFLS, LSS.)</p> <p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand</p>	<p>Same as yellow phase.</p>	<p>Special Education Supervisor  Building Principals  Nurses</p>	<p>Gloves</p>	<p>Y</p>

	<p>instruction and support, students requiring assistance with feeding and toileting.</p> <p>For these reasons, extra precautions will be implemented. These precautions include:</p> <p>If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student.</p> <p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>Personal student technology devices should be disinfected each time a student enters or exits the classroom.</p> <p>The district's feeding protocol should be followed when feeding students. Staff should wear gloves when feeding students.</p> <p>Bathrooms and changing tables will be cleaned and disinfected in accordance with CDC guidelines. Limit student usage to one at a time as feasible. Students should be assisted with hand washing.</p>				
--	--	--	--	--	--

	<p>Students should be encouraged to wear masks while in common areas such as the hallway. Students should be encouraged not to touch walls and fixtures when in hallways.</p> <p>Daily health screenings required for all staff and students who are vulnerable or present with complex needs.</p>				
<b>Strategic deployment of staff</b>	<p>Virtual meetings when possible.</p> <p>Building level redeployment of staff on an as-needed basis.</p> <p>Shared spaces divided by barriers or staff will be relocated.</p> <p>Identify critical job functions and positions for alternative coverage by cross training staff.</p>	Same as yellow phase.	Director of Personnel  Building Principal or direct supervisor	N/A	N

## Health and Safety Plan Professional Development

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
<b>COVID-19 Video: How to wear a Mask (OSHA)</b>	Employees	Director of Personnel	On-Line	GCN Module	July 1, 2020	September 1, 2020

<b>COVID-19 Video: Proper Handwashing (CDC)</b>	Employees	Director of Personnel	On-Line	GCN Module	July 1, 2020	September 1, 2020
<b>Implementing the AGSD Health and Safety Plan</b>	Employees	Assistant Superintendent	On-Line	Schoology Course	Aug 10, 2020	Prior to Start of 2020-21 School Year
<b>COVID 19 Healthcare Procedures for Nurses</b>	All Nurses	Director of Pupil Services	In Person	Sean Burns and Designee	TBA	Prior to Start of 2020-21 School Year
<b>Safety Protocols for Students with Complex Needs</b>	Special Education	Supervisor of Special Education	On-Line	Michael Ubbens	TBA	Prior to Start of 2020-21 School Year
<b>Safety Protocols for Food Service Workers</b>	Food Services	Director of Food Services	TBA	Beth Julian	TBA	Prior to Start of 2020-21 School Year

## Health and Safety Plan Communications

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
<b>Remote Learning Survey</b>	AGSD Parents	Danielle Paterno	Google Survey	May 2020	June 5, 2020
<b>Pre-Planning Survey</b>	AGSD Parents	Danielle Paterno	Google Survey	June 19, 2020	June 26, 2020
<b>Pre-Planning Focus Groups</b>	AGSD Parents AGSD Staff	M. Christopher Marchese Michael Snopkowski	Zoom	June 29	July 2

<b>2020-21 COVID-19 Website Link</b>	Community	Danielle Paterno	www.avongrove.org	ongoing	ongoing
<b>Understanding your School's Health and Safety Plan</b>	Parents	Principals	Zoom	July 20	July 23
<b>Understanding the AGSD Remote Learning Plan</b>	Parents	Niki Harvey Jason Kotch	Zoom	July 27	July 29
<b>District/Building Health and Safety and Remote Learning Plan FAQs</b>	Parents	Danielle Paterno Building Principals Jason Kotch Niki Harvey	www.avongrove.org	July 20	
<b>Avon Grove High 5</b>	Students	Danielle Paterno Jason Kotch AGTV	Video	August 24, 2020	Ongoing
<b>Transportation/Registration FAQs</b>	Parents	Dan Carsely Donna Bollinger Barb Wallace Lisa Dosenbach Danielle Paterno Sean Burns Donna Bollinger	www.avongrove.org	July 20	Ongoing
<b>Safety Tips and Best Practices for Staying Healthy</b>	Parents Staff Students	Danielle Paterno	www.avongrove.org	July 20	Ongoing
<b>Social Distancing and Mask Guidelines</b>	Parents Staff Students	Danielle Paterno	www.avongrove.org	July 20	Ongoing
<b>Cleaning Procedures Document</b>	Parents Staff Students	Dan Carsley Dennis Pagan Service Master	www.avongrove.org	July 20	Ongoing
<b>Community Wide Newsletter</b>	Community	M. Christopher Marchese Danielle Paterno	US Mail	August 2020	



## Health and Safety Plan Summary: AVON GROVE SCHOOL DISTRICT

**Anticipated Launch Date: August 1, 2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

### Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
----------------	-------------------------------------

**\* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways and transportation)**

## GENERAL REQUIREMENTS

Increased use of PPE required (masks, gloves, face shields).

Increase social distancing and hygiene practices.

The district will follow the CDC's Guidance for Cleaning and Disinfecting Schools and Chester County Health Department School Guidance Document.

Clean and disinfect high-touch surfaces in the workplace nightly, (or more frequently depending on use) focusing on common gathering areas (e.g., door handles, light switches, stair rails, elevator buttons, phones, microwaves, coffee stations, sink handles, chair arms, shared workstations or learning materials and dining tables).

Water fountains will be rendered inaccessible for use. The district will provide safe alternatives for water when possible.

Implement and supervise the daily and weekly COVID-19 cleaning activities as specified on the daily and weekly COVID-19 checklists, established by Service Master.

Provide disposable wipes for employees to clean and disinfect commonly used or high-touch surfaces between uses.

Student and staff toilet rooms will be disinfected and cleaned in accordance with CDC guidelines.

Clean and disinfect all furniture. Soft-fabric furniture removed from all classrooms.

	<p>Classroom kit for all classroom locations inclusive of: Faceshield 2 boxes of disposable masks 2 bottles of hand sanitizer 2 tubs (80 ct) wipes (Materials replenished as needed)</p> <p><b>SERVICE MASTER REQUIREMENTS</b> Clean high to low systematic-clockwise. Wipe in one direction-S stroke for mops or unidirectional for wipes.</p> <p>Dwell times (for COVID-19) Virex Plus = 5 minutes Sanimaster 7 = 5 minutes Peridox = 3 minutes Gliderinse 4 =10 minutes Review HVAC programming to provide flushing two hours before and post occupancies.</p> <p>Follow ASHRAE recommendations in operating HVAC systems.</p> <p>This includes operating the exhaust fans as well as opening the outside air dampers.</p> <p>Disinfect high-touch areas of HVAC and other building service systems (e.g, on/off switches, thermostats).</p> <p>Disinfect the interior of refrigerated devices, e.g. refrigerators, ice machines, where the virus can potentially survive for long periods of time.</p>
--	--

	Detailed inspection of all areas in all buildings prior to opening of by the Director of Facilities and building principals
--	---

**Social Distancing and Other Safety Protocols**

Requirement(s)	Strategies, Policies and Procedures
----------------	-------------------------------------

- \* **Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible**
- \* **Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms**
- \* **Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices**
- \* **Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs**
- \* **Handling sporting activities consistent with the [CDC Considerations for Youth Sports](#) for recess and physical education classes**

**Limiting the sharing of materials among students**

**Staggering the use of communal spaces and hallways**

**Adjusting transportation schedules and practices to create social distance between students**

**Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students**

[Return to Table of Contents](#)

## GENERAL REQUIREMENTS

Elementary table orientation will only have students on one side or a center gap, avoiding face to face contact.

Elementary desks will be oriented for a recommended 6 foot minimum spacing.

Secondary students in desks will be oriented for a recommended 6 foot minimum spacing.

Each instructor (teacher/paraprofessional) will be provided with a face shield.

Substitutes will be required to report to work with an ESS-provided face shield.

Students will be limited to one student out of the classroom at a time whenever possible not including those receiving support services.

Non-permanent classroom carpets will be removed to allow for greater separation of desks.

Removal of all unnecessary / personal furnishings from all classrooms.

Extra curricular and athletic activities permitted in accordance with AGSD board approved health and safety plan for Athletics and Co-Curriculars.

## GENERAL REQUIREMENTS

**Coordinating with local childcare regarding on-site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars**

**Other social distancing and safety practices**

Students will be encouraged to use hand sanitizer or soap prior to consuming food or beverages.

Parents and guardians will be encouraged to deposit funds using the on-line payment portal; discouraged use of cash and checks in the cafeterias.

Meal condiments will be limited and provided to students on serving trays. Utensils will be pre-wrapped.

Vegetables will either be pre-wrapped (uncooked) or in containers with lids (cooked). Fruit will be prepackaged unless peelable.

Food service staff will provide students all meal components.

Selection of food items will be limited.

Elementary:

Students remain in classrooms, with adults moving from space to space rather than students. Specifics defined by building food services.

Recess - staggered schedule, alternate locations for varied purposes (walk, hike). No equipment permitted.

Lunch - paraprofessionals to provide coverage, where appropriate.

Designate "allergen free" locations/areas.

	<p>Secondary: HS day 5/6 (Block) Schedule. No IE Period. Unit Lunch period initiated.</p> <p>MS Grade Level Lunch</p> <p>Designate “allergen free” locations/areas within the cafeteria.</p> <p>Staff and faculty will adhere to social distancing in lounges and offices.</p> <p>Handwashing procedures taught and reviewed regularly.</p> <p>Soap provided in classrooms and any location where a sink is accessible.</p> <p>Elementary students will be given two-hand washing breaks per day and an additional break before the lunch period for hand washing.</p> <p>Hand sanitizing stations placed at the main entrance to each building and throughout each building.</p> <p><b>FACE COVERINGS AND MASKS</b> Face shields will be provided for all adults.</p> <p>Elementary: Optional for students in classrooms. Required usage in communal settings;</p> <p>Secondary:</p>
--	---

	<p>Required use for students in classrooms and communal spaces.</p> <p>NOTE: Health Secretary Orders will supersede any local decision on face coverings and masks.</p> <p>Staff: Masks or face coverings required in all settings, consistent with any Health Secretary Orders. Frequent hand washing is encouraged.</p> <p>Signage (sinks, bathrooms, high traffic, building entrances, and common areas) promoting social distancing and frequent hand washing in English and Spanish.</p> <p>Prevention Strategies for Home in Partnership with CCHD.</p> <p>Include messaging on Morning Announcements and TVs. Post CDC “Germs Are Everywhere” and “Wash Your Hands” posters in all classrooms, restrooms and other high traffic areas.</p> <p>Signage (sinks, bathrooms, high traffic and common areas) in English and Spanish.</p> <p>Prevention Strategies for Home in Partnership with CCHD.</p> <p>Include messaging on Morning Announcements and TVs.</p> <p>Students and staff only in all buildings. Virtual meetings will be implemented. IEP, GIEP and 504 meetings will be held virtually. No field trips, assemblies or other large group activities.</p>
--	---

	<p>Essential visitors are permitted. Access for essential support or vendors must adhere to all health and safety requirements as for staff.</p> <p>PTA or Senior Volunteers not permitted before January 4, 2021, outdoors not exceeding 25 people.</p> <p>No outside individuals renting facilities under Policy 707. (This will be evaluated by January 4, 2021.)</p> <p>Do not schedule large group activities including, but not limited to assemblies, concerts and theater performances.</p> <p>Activities for recess and PE will be structured individually and free from the use of supplies and materials.</p> <p>Recess will be staggered.</p> <p>Eliminate shared playground equipment.</p> <p>No contact games or sports.</p> <p>No games of catch.</p> <p>Non-contact/individual physical activity will be encouraged.</p> <p>Follow NAFME COVID-19 Instrument Cleaning Guidelines. Teachers will provide students instruction on these cleaning practices prior to resuming instrumental music lessons or classes.</p>
--	---

	<p>Select and provide safe opportunities for music instruction for students.</p> <p>There will be no communal or sharing of school supplies including special materials.</p> <p>When library books are returned there will be a three day wait time after books are wiped down until they are returned to the shelves.</p> <p>Students will have access and be assigned to one specific technology device.</p> <p>Clean and disinfect shared items between uses.</p> <p>Keep student's belongings separated from others, where feasible.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <p>Avoid using other employee's phones, desks, offices or other work tools and equipment, when possible. Clean and disinfect them before and after use.</p> <p>Elementary: Students stationary and teachers and staff move.</p> <p>Secondary: Adjust pass times, hallway and stairway traffic flow to minimize contact</p>
--	--

	<p>Common areas will be scheduled so only one class at a time will be utilizing them.</p> <p>Students will be required to wear masks when entering the buildings and moving through the hallways.</p> <p>School personnel to clean/wipe areas throughout the school that are high touch areas.</p> <p>Pursue virtual group events, gatherings, or meetings, if possible, and promote social distancing to a minimum of 3 ft. As a result of various transportation scenarios, adjust student arrival and drop off times where appropriate, keeping in mind mitigation for employees.</p> <p>District will initiate transportation waivers</p> <p>All drivers will wear PPE when transporting students.</p> <p>Teach students procedures for loading and unloading to assigned seats to minimize walking past other students.</p> <p>The front seat of the bus will remain empty.</p> <p>Siblings required to sit with each other. All riders must wear face coverings.</p> <p>Extracurricular and educational field trips will not occur.</p> <p>Windows will be open whenever possible to allow for the best ventilation.</p>
--	--

School buses and vehicles will be disinfected between runs, using Oxivir Tb wipes, Germicidal Ultra Bleach. Hand sanitizer will be available for drivers and passengers, and drivers will use disposable gloves and masks. Deep cleaning will be done with a sprayed/misted solution of nutro-max or other bleach solution.

Elementary Encore teachers will provide instruction in the regular teacher's classroom when feasible.

When visiting elementary encore classrooms, students will sanitize their hands upon entering and exiting the classroom.

Staff meetings and PD will be delivered in locations that maintain social distancing guidelines or virtually.

Limit mixing between groups, when feasible.

No assemblies or other large gatherings.

All non-instructional out of district programs will not operate during Yellow Phase (external and internal).

Only YMCA and 21st Century Program will occur and all will be consistent with the District approved health and safety plan. Installation of plexiglass shields in offices.

Signage in high visibility areas and classrooms.

Remote Learning option for families.

	Continue to reassess procedures for all areas to ensure student and staff safety is at the forefront.
--	---

## Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Monitoring students and staff for symptoms and history of exposure</b></p>	<p>District will follow Symptom Monitoring guidance issued from Chester County Health Department.</p>
<p><b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p>	<p>Symptom screening will be done by all parents/guardians at home each morning before the school day.</p>
<p><b>* Returning isolated or quarantined staff, students, or visitors to school</b></p>	<p>No student with symptoms should be placed on a school bus or brought to school.</p>
<p><b>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</b></p>	<p>All district staff will perform a symptom screen on themselves prior to leaving for work and will stay home if ill.</p> <p>No staff or faculty with symptoms are allowed to be present in buildings.</p> <p>Staff must inform school principal that absence is due to COVID-19 via the Absence Management System.</p> <p>Universal screening tool for nurse’s office based on Chester County Health Department guidance.</p> <p>Students and Staff will go to the nurse immediately if feeling symptomatic. Staff must inform the direct supervisor.</p>

	<p>The District will share resources with the school community to help families understand when to keep children home. <a href="#">AAP When to Keep your Child Home</a>.</p> <p>Continued training and education of signs, symptoms to enhance self-reporting of presence of symptoms.</p> <p>Educate and support transportation providers, as well as use clearly visible signage to communicate symptoms that should limit bus usage for students in accessing district transportation.</p> <p>Students will be required to wear masks on buses, have assigned seats, and sit with family members whenever possible.</p> <p>Students will be required to wear masks when in the hallway. NOTE: Health Secretary Orders will supersede any local decision on face coverings and masks.</p> <p>Utilize guidelines as presented by the Pennsylvania Department of Health and Chester County Health Department.</p> <ol style="list-style-type: none"><li>1. Students and staff will be isolated and monitored in the health office/isolation area.</li><li>2. Nursing staff will determine needs based on assessment and presentation and will notify an administrator.</li><li>3. Minimize time from isolation to parental pick up. If a parent does not respond promptly, a school administrator will call the parent to ensure the child is picked up quickly.</li></ol>
--	--

4. Students and staff will be excluded and advised to seek medical attention per CCHD guidance.

School nurses and other healthcare providers should use Standard Transmission-Based Precautions when caring for sick people.

What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection.

District will follow Exclusion From and Return to School Requirements as defined by the Chester County Health Department.

Superintendent will communicate changes in safety protocols and school closures on the school website and via School Messenger; in coordination with CCHD.

Post Health and Safety Plans on AGSD Website.

Provide regular update information on AGSD website.

Follow [Chester County Health Department Guidelines](#).

Use of a parent/guardian COVID-19 document signed prior to the start of school that they understand that they cannot send the child to school with symptoms, and will pick up the student promptly if notified by a nurse.

	<p>Monitor attendance. Office staff to notify the school nurse with any parental reports of Covid diagnosis, symptoms, or exposure.</p> <p>Send report/log to CCHD of symptoms and diagnosed cases by school for tracing purposes.</p>
--	--

## Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Protecting students and staff at higher risk for severe illness</b></p> <p><b>* Use of face coverings (masks or face shields) by all staff</b></p> <p><b>* Use of face coverings (masks or face shields) by older students (as appropriate)</b></p> <p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p> <p><b>Strategic deployment of staff</b></p>	<p>Students:</p> <p>Remote learning option would be available. Consider specially designed instruction and service that would be appropriate including technology, specialized transportation, modified schedule. Documentation, where appropriate.</p> <p>Restructuring of Nurses Office (well side/sick side).</p> <p>Staff:</p> <p>Staff needs will be assessed and supported as possible and appropriate in accordance with Federal and State law.</p> <p>Cancel all non-essential travel.</p> <p>All employees will be provided with face shields. These are required to be worn in common areas and when social</p>

	<p>distancing is not possible. NOTE: Health Secretary Orders will supersede any local decision on face coverings and masks.</p> <p>All substitutes and contractors working in school buildings will be required to wear face shields or masks.</p> <p>Face coverings are required for secondary (7-12) students. NOTE: Health Secretary Orders will supersede any local decision on face coverings and masks.</p> <p>Face coverings and masks are required for use during times when individuals pass or are in close proximity such as hallway transitions and during bus transport. NOTE: Health Secretary Orders will supersede any local decision on face coverings and masks.</p> <p>Discussed and implemented by IEP/504/IHP team.</p> <p>Extra precautions in low incidence programs (AS, MDS, SFLS, LSS.)</p> <p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with feeding and toileting.</p> <p>For these reasons, extra precautions will be implemented. These precautions include:</p>
--	--

	<p>If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student.</p> <p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>Personal student technology devices should be disinfected each time a student enters or exits the classroom.</p> <p>The district's feeding protocol should be followed when feeding students. Staff should wear gloves when feeding students.</p> <p>Bathrooms and changing tables will be cleaned and disinfected in accordance with CDC guidelines. Limit student usage to one at a time as feasible. Students should be assisted with hand washing.</p> <p>Students should be encouraged to wear masks while in common areas such as the hallway. Students should be encouraged not to touch walls and fixtures when in hallways.</p> <p>Daily health screenings required for all staff and students who are vulnerable or present with complex needs.</p> <p>Virtual meetings when possible.</p> <p>Building level redeployment of staff on an as-needed basis.</p> <p>Shared spaces divided by barriers or staff will be relocated.</p>
--	--

	Identify critical job functions and positions for alternative coverage by cross training staff.
--	---

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Avon Grove School District** reviewed and approved the Phased School Reopening Health and Safety Plan on **July 30, 2020**.

The plan was approved by a vote of: 9-0

**Yes**

**No**

Affirmed on: **July 30, 2020**

By:

---

*(Signature\* of Board President)*

---

*(Print Name of Board President)*

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.