

Avon Grove Sports Boosters
Meeting Agenda
Wednesday, October 12th 2022
7:05 PM- High School Cafeteria

I. General Sports Booster Updates- Christina O'Connor, President

- A. The purpose of the AG Sports Boosters is to engender, foster and promote the athletic program and school spirit at AGHS. We are to assist and support the coaches and faculty members involved in the administration and conduct of the interscholastic athletic program. We are to raise funds for special equipment and programs deemed necessary or desirable by the coaches or Club not specifically provided by the District School Board. We also provide an umbrella organization for team booster organizations by:
 - 1. Supplying Operator's License and Food Handler's License for concession stand operations
 - 2. Supplying PA State Tax Exemption - as a 501(c)(3) charitable organization, we are exempt from sales tax, which covers team booster clubs
 - 3. Supplying a PA State Gaming License which covers booster clubs for 50/50 type fundraising
 - 4. Paying for the preparation and filing of all government documents for booster clubs/teams
 - 5. Maintenance of Concession stands and equipment
- B. Sports Booster Events/Fundraisers
 - 1. **Looking for volunteers to help with fundraisers besides board members**
 - 2. Sold AG spirit wear at homecoming
 - a) Hoodies sold out- still have short sleeve and long sleeve shirts available
 - b) Looking into opening an online store front in the near future
 - 3. Basketball Game Fundraiser- District Wide- Staff vs. Students
 - 4. Bingo will be in March 2023
 - 5. Track & Field Invitational Twilight Meet in Spring 2023 under the lights
 - 6. Flea Market- pay a fee to rent a table and at the end of the event your unwanted items will be picked up and donated

II. Vice President Information/Updates, Sommer Kelly

- A. Introduced new secretary, Jen Kurz who will officially be taking over for the November 9th meeting
- B. Wish List Overview
 - 1. Coaches of AGHS Sports Teams are encouraged to submit for items that are typically not provided by the school administrative budget and are needed to assist in the quest for excellence in our sports programs

2. Items that are submitted are vetted through a voting process by Sports Booster meeting attendees/members.
 - a) Attendees must attend 5 meeting to be eligible to vote
3. The item(s) with the most votes are purchased and supplied to the teams.
4. The funds raised through Sports Booster fundraising events are used to purchase or contribute towards wish list requests.

C. Fundraisers

1. Complete the fundraiser request form on the website
2. You will receive an email once it has been approved
3. We cannot have too many of the same fundraisers at the same time
4. Chick Fil A is considered a fundraiser

III. Payments Treasurer Information/Updates, Michele Serpico

- A. Electronic payment request form located on the sports booster webpage
1. Microsoft Edge (Internet Explorer) is the best browser to edit the form
 2. A blank form was added to the website

B. Approval Process for Payments

1. Two signatures
 - a) Coach and one other person
 - b) Make sure to 'reply all' via email so Michele can process the payment
2. Cash Boxes
 - a) Streamlined process
 - (1) Send request to Michele and coach so she can approve it
 - (2) Will be able to sign out cash boxes from the school office and keep the cash box through the end of the season

- C. Michele will be stepping down at the end of the school year and is looking for someone to shadow her and learn her responsibilities ASAP

IV. Deposits Treasurer Information/Updates, Nicole O'Rourke

- A. Nicole collects the deposits from the high school on Tuesdays (before noon) and deposits the money on Wednesdays
- B. Nicole will email a copy of the receipt showing that your deposit was made
- C. All the forms are on the website
- D. Nicole will provide account balances by request via email
1. Please make sure the coach has you listed as being able to request/receive the team statements
- E. Concession Stand Deposit Breakdown has been adjusted to:
1. 50% of total collected covers the cost of food, supplies, concession equipment, etc.
 2. 50% of remaining funds are divided as follows: 70% to team and 30% to Sports Boosters
 3. There will no longer be fees/forms for small concessions stands, however teams may sell items not being offered by Sports Boosters Concessions (i.e., Chick-fil-A) from the concession stand as a team fundraiser - paperwork and deposits should follow the fundraising procedure outlined

on the website and should be kept separate from Concession stand sales procedures.

V. Secretary Information/Updates, Jen Kurz

- A. Please make sure you sign in for each meeting- this is important when it comes to wish list voting at the end of the season
 - 1. You must attend 5 meetings to be eligible to vote for the wish list in June
- B. We are requesting that each coach provides us with the name of ONE parent contact
 - 1. This parent can also request account balances

VI. Concessions Information/Updates, Millie Lee

- A. Send Millie an email letting her know what food/drink items you would like to have in the concession stand
 - 1. Millie will handle all ordering of food
- B. Parents no longer need clearances to volunteer in the concession stand

VII. Webpage/Fundraiser Information/Updates, Corey Haggerty

- A. Fundraisers- please provide a flier to use for advertising of team fundraisers
- B. Sports Boosters Facebook
 - 1. Corey can set up a facebook event for a fundraiser instead of having to use your personal facebook

VIII. Signage, Cristen Lauzon

- A. In search of businesses to advertise on the football, baseball and softball fields
- B. Kennett Country Club purchased a sign to advertise

IX. Athletic Director Update, Kyle Christy

- A. First athletic signing is on November 9, 2022 at 5:30pm in AGHS Cafeteria
 - 1. Restricted to students on AGHS Athletics Teams and students committing to a sport that is not sponsored by AGHS.
- B. Winter Physicals and Recertifications will be done via Form Relief which is an online platform
- C. Team Updates
 - 1. Kyle as well as parents in attendance shared highlights from their seasons thus far

Meeting adjourned at 7:59PM by Christina O'Connor

Next Meeting- Wednesday, November 9th at 7:00 PM in the High School cafeteria