

Getting Started with Office 2007

There are 5 very good and **Free** tutorials that are located on the following site (the ones in **BOLD** type)

http://movies.atomiclearning.com/k12/office07_wn

They include

1. Intro to the New 2007 interface
2. Using an Minimizing the Ribbon (tool bar at the top)
3. Using Compatibility Mode
4. Opening Word 2007 Files in an Earlier Version
5. Creating a PDF

These videos will get your started. If you need more support or would like info about another application (i.e. PowerPoint) please contact your buildings Instructional Technology Specialist.

Note:

- To view the videos you will need either Flash or Quicktime installed on your computer.
- Remember to turn your sound on