

Tax Payment Information

All original tax bills are mailed to the last known post office address of each taxpayer. If your mortgage company is paying your taxes from an escrow account, please make a copy of the bill for your records and forward the entire original bill to your mortgage company.

PAYMENT INSTRUCTIONS

- Make all checks payable and mail to: Avon Grove School District
P.O. Box 1033
Boyertown, PA 19512-1033
- Payments in person are accepted at any branch of [National Penn Bank](#). Bring entire bill with you when making payment. Payments will not be accepted at any school district building.
- Write the bill number on the check.
- Payment copy must be returned with payment. If a receipt is required, enclose a self-addressed stamped envelope with your payment and the entire bill.
- We do not accept credit cards.
- There is a \$25 return check fee. There is a \$15 duplicate bill fee.

Overnight payments via UPS, FedEx, DHL, please send to:

Avon Grove School District
Attn: Tax Clerk
375 S. Jennersville Road
West Grove, PA 19390

Payment must be postmarked by the due date. Postage meter stamps are not accepted unless canceled by the U.S. Postal Service. Incorrect payment amounts, partial payments or postdated checks will not be accepted.

Annual Real Estate Tax Due Dates

SINGLE PAYMENT. A taxpayer has the option to pay the full amount of taxes due in accordance with the following schedule:

- On or before 8/31 Discount amount due
- On or before 10/31 Face amount due
- If paid after 10/31 Penalty amount due

INSTALLMENT PAYMENTS. An installment payment option is available for approved homestead/farmstead properties **ONLY**. Installments are divided into three equal payments based on the full amount due:

- 1st installment due on or before 8/31
- 2nd installment due on or before 9/30
- 3rd installment due on or before 10/31

Installment Option. If your bill does not include the installment payment coupons you do not qualify for the installment program and you must use the single payment plan. If paying on the installment plan, the 1st installment must be received by August 31. If the 1st installment is not received by this date you will not be eligible for the installment option, and you must use the single payment option. Discounts are not allowed on installment payments. **A 10% penalty will be charged on late payment of the 2nd and 3rd installments.** **Installment payments must be made in order (1st, 2nd, and 3rd). That is, the 2nd installment will not be accepted unless the 1st installment has been paid, and the 3rd installment will not be accepted until the 1st and 2nd installments are paid.** The installment option is not available for interim tax bills.

No payments will be accepted after December 31. All unpaid taxes will be turned over to the [Chester County Tax Claim Bureau](#) (610-344-6360). Unpaid taxes will be subject to penalty, interest and filing fees.